

VATIE Board Meeting Minutes

August 5, 2010, Norfolk Marriott – Jefferson Board Room 10:15 a.m.

In attendance:

Rose Blevins	President
Sid Delepine	Past President
James Jones	President Elect
Ken Anderson	Financial Officer
Steve Draeger	Treasurer
Jim Bushong	Conference Manager
Ed Sullivan	VDOE Trade and Industrial Specialist
David Rathbone	SkillsUSA Virginia Student Specialist

Guests:

Chad Maclin, Fairfax County Public Schools trade and industrial coordinator

Call to Order

Rose called the meeting to order and thanked the new officers; James Jones as president elect, and Dennis Belyea as secretary. She stressed benefit of being able to update the website with expedience since the secretary is the webmaster and stated that an increased role for the secretary in conference registration will be helpful. James will be mentored by Sid and Ken. The Main duties will include getting more people to run for office at the expiration of current board members tenure.

Chad Maclin, the SkillsUSA Board of Directors president, was asked to attend the meeting to represent David Rathbone on behalf of SkillsUSA and because he was one of only two administrators who attended the conference and could provide the administrative perspective regarding the conference and plans for future conferences.

Old Business -

None

New business -

Conference Evaluation Review –

Some attendee evaluations indicated the conference was too far from home (these may be from the attendees who reside in South West Virginia), some attendees indicated they liked the hotel and surrounding activities, some attendees indicated they liked the round robin, some attendees indicated they likes the meals, most attendees indicated they did not like the technical updates.

Membership –

Conference Registered Attendees - 239
VATIE membership from the conference - 180

Memberships need to be compiled and the appropriate VACTE memberships should be forwarded to the VATCE treasurer as soon as possible.

59 conference attendees did not join VATIE – Steve will send a membership reminder to those who did not join. Chad mentioned that they may not have joined because the school system paid the conference registration and were not allowed to pay for the membership fee because Perkins funds were being used to fund the conference.

A discussion was had regarding future conferences and incorporating the membership fee with the conference registration. This idea poses several logistical problems 1. VACTE dues contribution, 2. Perkins funding, 3. confusion amongst the members as to membership status. This idea will be investigated and future discussions may be had regarding this topic.

A discussion was had regarding the membership year (currently the membership year follows the fiscal year January 1 to December 31). It was recommended that the membership year follow the school year (July 1 to June 30). A discussion was had regarding soliciting membership at the SkillsUSA SLC, Chad (former VACTE Treasurer) commented that selecting membership dues prior to the membership year is difficult for the treasurer and members and often causes confusion when reviewing the books and with members.

Conference Improvements –

It was recommended that the conference registration form be updated to include the options for attendees to register via credit card. Chad mentioned that many school division prefer to pay for conference registrations with a credit card rather than a check (due to the costs associated with writing a check).

A discussion was had regarding involving more administrators in the conference, ideas included waiving registration fees for administrators, having administrator specific meetings, and having lead teachers invite there administrators.

A discussion was had regarding involving new teachers and expanding the pre conference activities to provide an opportunity for involvement with the SkillsUSA student specialist, the VDOE trade and industry specialist, and VATIE. Jim provided insight at previous conferences where attendance was low at preconference activities due to car pooling. Rose will reflect on the preconference activities and more discussion regarding the preconference will occur.

College Classes

It was discussed the Mark Church would like to offer a course at next year's conference (Human Growth and Development next year and will rotate with classroom management). It was also discussed that Lee Ross would like to offer the SkillsUSA course at a future conference, but a every other year or every three year basis may be a more appropriate model than yearly.

Budget Report

A discussion was had regarding the fiscal year and the challenges of the combined Division Association Summer Conferences and the reporting of the financial report. Virginia Tech is slow to forward the registration funds. Often the funds are not received until January which then falls in the next fiscal year and causes a negative fiscal report. Further discussion was had regarding the fiscal year and changing it to the academic calendar. Changing the fiscal year would then cause difficulties with the summer conference and may produce additional difficulties.

SkillsUSA SLC –

A discussion was had regarding VATIE having a booth at the SkillsUSA Virginia SLC. It was decided that the VATIE Summer Conference flyer would be finalized and would be a part of the advisor check in package. The idea of VATIE sponsoring and manning a SkillsUSA information booth at the SLC. Lee added that an information booth at SLC is needed and would be mutually beneficial for VATIE and SkillsUSA. The booth could be manned by Alumni.

Board Meeting Calendar –

October 8-9, Norfolk Marriott (rooms needed for Jim, Dennis, and Chad if his schedule will allow him to attend). Rose to arrange for a room at the Norfolk Marriott. Meeting to begin at 6 p.m. on October 8th.

January 14-15, Richmond Crown Plaza (rooms needed for Rose 1/12-15, Sid 1/12-15, Dennis 1/12-15, Ken 1/13-15, Jim 1/13-15, Steve 1/12-15). Sid to arrange for a room at the Crown Plaza. Meeting to begin at 3 p.m. on January 14th.

Additional Business –

Ken informed the Board that the Sams Club memberships would be renewed and Dennis and James would be receiving a card.

The website will be updated with conference pictures and removal of 2010 conference announcements and information.

With no additional business the meeting was adjourned at 11:30 a.m..

Lee Ross expressed gratitude for being part of the conference and for being awarded the VATIE educator of the year.

Rose and Ken approached Chad and asked if he would be able to attend future Board meetings to provide an administrative perspective to the Board.

Rose Blevins, President Date

Dennis Belyea, Secretary Date