

VATIE Board Meeting Minutes

March 18, 2011 Richmond Marriott Waterfront Coral Sea Room 5:30 p.m.

In attendance:

Rose Blevins	President
Sid Delepine	Past President
James Jones	President Elect
Ken Anderson	Financial Officer
Steve Draeger	Treasurer
Jim Bushong	Conference Manager
Ed Sullivan	VDOE Trade and Industrial Specialist
Chad Maclin	Administrator Advisor

Call to Order

Rose called the meeting to order and asked to review the minutes. Minutes approved as read.

VDOE Report

Ed Sullivan gave a status report:

- Lead Teachers list-serve is being updated – VATIE website will be updated as well.
- A lot of response was received from his email requesting lead teacher volunteers.
- A OSHA class 500 class is on track for the Summer VATIE Conference, while a OSHA 510 class is still in the works also. If the classes are able to run (DOE approval) the class would begin Sunday July 31, 2011.
- A discussion was held concerning all college classes that VATIE sponsors at the Summer Conference and throughout the school year.
- A discussion was held concerning arranging a room with computers at conference for ADA certification.

Financial Report

- IRS Update, all information has been sent to IRS, Cincinnati Branch, concerning private foundation application. The Finance Officer is waiting to hear back on acceptance.

SkillsUSA

- A discussion was held on registrations numbers being reported by the State Student Specialist for the State Leadership Conference (SLC) based on membership and Ed Sullivan's emails to the Advisors and Administrators. Further discussion included the process by which districts report membership at the State Student Specialist for planning the SLC for next year's conference.
- A discussion was held concerning the proposed board structure. Business and Industry representation and identified board members based on DOE districting. The SkillsUSA Virginia Board of Directors is has revised the Bylaws' and is waiting on the SkillsUSA Virginia electorate vote at the 2012 SLC.

Treasurer's Report

- It was reported that there is a current cash balance of \$26,667.98 in the checking account.
- It was reported that the current money market balance is \$10,433.58.
- It was reported that there is currently \$25,000 in CDs'.
- It was reported that there are no outstanding accounts payable.

Old Business

- A discussion was held about the proposed booth at the SkillsUSA State Leadership Conference (SLC) to provide VATIE membership information and Summer Conference Information.
- The revised Bylaws, voted on by the board, were submitted to the SEC and were accepted.
- A discussion was held regarding early Conference registration and discounts. It was recommended that school division be given all of June to submit end of the year funds for Summer Conference Registrations. A motion was made and approved to conclude early registration on June 20, 2011, for the fee of \$200. Registrations received after June 30, 2011 will be at the \$225 rate.
- A discussion was held regarding college classes that would be held in conjunction with the VATIE Summer Conference. A motion was made, seconded and approved to offer JMU GPSYC-160 for \$625 (before June 30, 2011) or \$700 (after June 30, 2011), BRCC OSHA-500 for \$450 (before June 30, 2011) or \$500 (after June 30, 2011).

New Business

- Online Summer Conference registration will be available April 1, 2011.
- A discussion was had concerning purchasing a netbook for registration. A motion was made and approved for the purchase a netbook.
- A discussion was had about the vendors being in the hallway on Wednesday, August 3, 2011, from 9 – 4 p.m. (setup to begin at 8 a.m.). The vendors are welcome /encouraged to stay over for Thursday if they desire.
- A discussion was held concerning vendor sponsorship levels at silver, gold, platinum and president's club level. Further discussions will be had after a full review of vendor contributions from previous years.
- Conference meals, Sid will work with the Marriott and finalize it at the June 3, 2011 Board Meeting
- A discussion was had concerning the Lead Teacher Hospitality Suite. It will be held on Wednesday 4:30 Presidential Suite. The VATIE Summer Conference at a Glance was discussed including further refinement of the professional development sessions.

With no further business, the meeting was adjourned at 11:30pm.

Rose Blevins, President Date

Dennis Belyea, Secretary Date