

VATIE Board Meeting Minutes

October 8, 2010, Norfolk Marriott – Coral Sea Board Room 6:30 p.m.

In attendance:

Rose Blevins	President
Sid Delepine	Past President
James Jones	President Elect
Ken Anderson	Financial Officer
Steve Draeger	Treasurer
Jim Bushong	Conference Manager
Ed Sullivan	VDOE Trade and Industrial Specialist
Chad Maclin	For David Rathbone, SkillsUSA Virginia Student Specialist

Call to Order

Rose called the meeting to order and asked Sid for a year in review.

Sid:

Conference – mostly good comments, registration went smoothly but would like to stream line it with better technology.

Steve reports that all but two checks have been collected for conference registrations, 224 paid registrations. 16 people took BRCC course and 21 took JMU course.

A discussion was had on how to collect fees after the fact.

Web Site – getting heavy traffic.

A discussion was had about what to publish on the website. It was proposed to change Treasurer's Report to Board Activity. The board minutes will be posted and as such be a quarterly report.

VACTE –

A discussion was had about the Goodwill Contribution. Jim moved to make a \$1500 to VACTE for goodwill purposes. It was seconded by James. Rose called for a vote and it was passed unanimously.

Pat Richards –

A discussion was had concerning VATIE's representation at the funeral of Pat Richards. Sid and Ken attended as VATIE representatives and a donation was made to hospice. Ken will purchase and use breast cancer forever stamps for our mailings.

DOE Report –

Ed discussed new Green Technology classes, renewable technology and green building design. He mentioned the new Workplace Readiness changes in the competencies. The SkillsUSA Workforce ready system is on track to be approved by DOE.

Old Business -

Jim initiated a discussion relating to the conference. He reported the status of the rooming at the VACTE conference in January. SkillsUSA, VACTE and VATIE will have board meetings at the conference.

Membership update – 184 paid members + 7 board members = 191

A discussion was had about the open positions on the board for 2011. The discussion continued to the ramifications of changing the Treasurer's term to a format similar to President, President-Elect and Past President. The discussion was tabled.

A discussion was had about taking credit cards online. Chad proposed changing registration process to allow schools to use Perkins funds and use credit card that is separate from dues and college courses. Ken will provide contact information for the Merchant Services to Dennis for investigation into ramifications and fees.

SLC Planning Committee –

Hospitality Chair and Social Chair needed as well as someone to print the program. A discussion was had on asking Norfolk Tech to print the program.

Looking for someone to do public relations and health services contests.

Rose would like to have a VATIE table or booth. Talked with several lead teachers who were asking for ways to help and having them man the booth would help.

Ideally all the information for the VATIE conference should be done by March and that information could be at that booth.

A discussion was had concerning the number of SkillsUSA advisors who are not VATIE Members and how we could remedy that. Perhaps some type of training, or

Chad - give 10% discount to VATIE conference to every advisor who attends the SLC with a competitor. Have registration available for the conference to use Perkins funds.

Rose - booth will be free, perhaps waive the membership fee for the teachers who man the booth. Registration flyer will be done to have at the booth.

Chad - a save the date email should go out now for the conference.

A discussion was had about putting out some information on the registration before others. Dennis mentioned how once the form is created it cannot be edited, but had to be entirely created anew and requested as much information be ready in as timely a manner as possible.

Budget Report -

A discussion was had on the delivery of the financial reports and some accounts receivables take longer to collect than others. It was mentioned that we should look to change the fiscal year to match our membership year (school year).

New business -

Rose -- Chad was gracious to agree to sit in on the last board meeting to give us an administrator's perspective. We were thinking that it would be nice if we had you on our board.

A discussion was had on what would be required to make a position for Chad on the board as an administrator position.

Ken - it would require a bylaw change to have a voting position created, but not if an appointed non-voting advisory position.

Chad requested that the position be an advisory position and declined to have a vote.

Jim - having Chad (or an administrator) serve as an advisor to the board will help by giving the opportunity to use him/them as a sounding board.

Rose - requested of Chad that he would serve in an advisory position, unanimously voted yes by the board.

VACTE CTE Brochure –

A discussion was had on the new VACTE Brochure.

Rose proposed creating committees from our membership. A discussion was held on Lead Teacher's wanting to take a more active role in VATIE.

VATIE Website -

Past President would like a spot on the website. Dennis agreed.

Rose requested that the contact information for the President Elect be corrected. Dennis corrected on the spot.

Lead Teacher contact list. A discussion was had about placing a list of lead teachers and their contact information on the website.

A discussion was had concerning re-imbursements for VATIE business using gas receipts instead of mileage. The discussion was tabled.

2011 Conference

A discussion was held that we purchase 2 or 3 net books to speed registration process.

College Class -

Human Growth and Development

OSHA Class pre-conference and post- conference.

A discussion was had about the difference between OSHA Certification and Careersafe.

Ed - we should not have any trouble filling both OSHA classes. He has been getting 1-2 calls a week asking for the classes.

Chad - Stated that administrators want teachers to be OSHA Certified.

A discussion was held about holding another college class.

SkillsUSA class should be every other year and a general ed class on the opposite year.

Chad brought up putting a request out on the web on what classes could/should be offered as well as breakouts using Survey Monkey. Three to five questions very short surveys so people will finish the survey.

Rose - one instructor wanted new in depth NOCTI Workshop. State SkillsUSA Officers could do team building and ice breakers from LTCs. How do you modify your curriculum for differentiated instruction. Offer 6-8 choices.

Ken suggested setting up the survey and using the data at the January meeting.

A discussion was held concerning additional/different activities to offer for the conference.

With no additional business the meeting was adjourned at 11:30 a.m..

Rose Blevins, President

Dennis Belyea, Secretary